

ORDINANCE NO. O-2024-002-01

AN ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, CALLING A SPECIAL ELECTION FOR SATURDAY, MAY 4, 2024, FOR THE PURPOSE OF AMENDING THE CITY CHARTER; MAKING PROVISION FOR THE CONDUCT OF THE ELECTION; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City, Texas ("City"), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, it is the intention of the City Council to call a special election to submit proposed amendments to the City Charter to the voters in accordance with Section 9.004 of the Local Government Code; and

WHEREAS, an election to submit to the voters proposed amendments to the City Charter is required by law to be held on the uniform election date that occurs 30 days after the election is ordered and Section 3.005 of the Texas Election Code requires that special election be ordered prior to February 16, 2024; and

WHEREAS, Section 41.011 of the Election Code establishes the first Saturday in May as a uniform election date, and the Council has determined that date sufficient in time to comply with the requirements of the law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

**SECTION 1.
CHARTER AMENDMENT ELECTION CALLED**

The City Council does hereby, on its own motion, order a special election to submit to the voters of the City proposed amendments to the City Charter. The proposed amendments to the City Charter are set forth in Exhibit "A" attached to this Ordinance. The proposed ballot language set forth in Exhibit "B" attached to this Ordinance is hereby approved by the City Council for submission to the voters. The election shall be conducted according to the laws of the State of Texas, and shall be held on Saturday, May 4, 2024, from 7:00 a.m. to 7:00 p.m.

**SECTION 2.
ELECTION SERVICES CONTRACT**

The Mayor is hereby authorized to execute a contract with the Tarrant County Elections Administrator (the "Contract") for the purpose of having Tarrant County furnish all or any portion of the election services and equipment needed by the City Secretary to conduct the election. The Contract and election services provided therein shall conform to Chapter 42, Subchapter D, of the Texas Election Code and other applicable statutes and laws.

**SECTION 3.
CONTRACT TERMS**

The Contract shall provide (a) the type of electronic voting equipment to be used for early voting personal appearance and on election day; (b) notification and training for election judges and clerks; (c) an estimate and final payment terms for the election services provided; (d) agreements for early voting equipment and voting machine rental; and (e) other procedures to conduct the election.

**SECTION 4.
COMBINED BALLOTS**

This special election shall be held in conjunction with the general election for the election of City Council members. Combined ballots may be utilized containing all of the offices and propositions to be voted on at each polling place, provided that no voter shall be given a ballot or permitted to vote for any office or proposition on which the voter is ineligible to vote. Returns may be made of forms, which are individual or combined, and the Elections Administrator shall be designated as the custodian of combined records.

**SECTION 5.
CHARTER PROPOSITION BALLOTS**

The official ballots for the special election shall be prepared in accordance with the Texas Election Code so as to permit the electors to vote "Yes" or "No" on the propositions, with the ballots to contain such provisions, markings, and language as required by law, and with the propositions to be expressed substantially as set forth on Exhibit "B" attached hereto and incorporated herein for all purposes.

**SECTION 6.
POLLING PLACES**

The election day polling place for this special election shall be the Haltom Senior Center, 3201 Friendly Lane, Haltom City, Texas 76117, and the Haltom Public Library, 4809 Haltom Road, Haltom City, Texas 76117, between the hours of 7:00 a.m. and 7:00 p.m., on election day.

**SECTION 7.
PRESIDING ELECTION JUDGE**

The Presiding Election Judge and Alternate Presiding Election Judge shall be appointed by Tarrant County as indicated in the Contract and authorized by Chapter 271 of the Texas Election Code.

**SECTION 8.
METHOD OF VOTING**

The City Secretary is hereby authorized and instructed to provide and furnish all necessary supplies to conduct the special election, in accordance with this Ordinance and the Election Code.

SECTION 9. EARLY VOTING

(a) Early Voting by Personal Appearance. Clinton Ludwig, the Tarrant County Elections Administrator, ("Elections Administrator") is hereby designated as the Early Voting Clerk for the election as indicated in the Contract. Early voting by personal appearance shall commence April 25, 2024 and shall continue until May 3, 2024. On at least two weekdays during the early voting period, the location for early voting shall be open for at least twelve (12) hours as mandated by state law. The early voting main location will be the Tarrant County Elections Center, 2700 Premier Street, Fort Worth, Texas, and the Haltom City Early Voting location will be the Haltom City Recreation Center, 4839 Broadway Avenue, Haltom City, Texas.

(b) Early Voting by Mail. The Elections Administrator shall be responsible for the Early Voting applications and ballots. Applications for early voting by mail may be delivered to Clinton Ludwig, County of Tarrant, Elections Administrator, 2700 Premier Street, Fort Worth, Texas 76111, not later than the close of business on April 26, 2024, regardless of delivery method. Early voting ballots shall be mailed to the Elections Administrator at the same address. The City Secretary is directed to forward applications and ballots he may receive to the Elections Administrator as provided in the Contract.

SECTION 10. NOTICE

(a) Notice of Election. A substantial copy of this Ordinance shall serve as proper notice of the special election. Said notice, including Spanish and Vietnamese translations thereof, shall be posted not later than the twenty first (21st) day before the election on the bulletin board used for posting notices of meetings of the City Council and shall be published at least once, not earlier than the thirtieth (30th) day, nor later than the tenth (10th) day before the election in a newspaper published and of general circulation in the City of Haltom City.

(b) Publication of Amendments. Additionally, in accordance with Section 9.004(c) of the Texas Local Government Code, notice shall be published in a newspaper of general circulation in Haltom City on the same day, in each of two (2) consecutive weeks, with the first publication occurring before the fourteenth (14th) day before the election day. The notice shall contain a substantial copy of the proposed amendments.

SECTION 11. AMENDMENTS

Matters contained in this Ordinance relating to discretionary procedural matters may be amended by resolution of the City Council.

**SECTION 12.
OTHER ACTION**

The Mayor and City Secretary of the City, in consultation with the City Attorney, are hereby authorized and directed to take all actions necessary to comply with provisions of the Texas Election Code or other state and federal statutes and constitutions in carrying out the conduct of the election, whether or not expressly authorized therein.

**SECTION 13.
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdictions, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council with the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

**SECTION 14.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its second and final reading.

PASSED AND APPROVED ON FIRST READING THIS THE 10th DAY OF JANUARY, 2024.

PASSED AND APPROVED ON SECOND READING THIS THE 22nd DAY OF JANUARY, 2022.


An Truong, Mayor

ATTEST:


Art Camacho, City Secretary

APPROVED AS TO FORM AND LEGALITY


Wayne K. Olson, City Attorney



EXHIBIT "A"

PROPOSED HALTOM CITY CHARTER AMENDMENTS

EXHIBIT "B"
BALLOT LANGUAGE

EXHIBIT A

Current Charter Language	Comments, Alternatives, Considerations
<p>Sec. 5.10. – Disbursement of Funds.</p> <p>All checks or warrants for the withdrawal of money from the city depository shall be signed by the city manager or assistant city manager with the signature being attested by the city secretary or assistant city secretary.</p>	<p>Sec. 5.10. – Disbursement of Funds.</p> <p>Disbursements of funds shall follow the City’s approved financial policies and local, state, and federal laws and regulations.</p>
<p>Sec. 9.09. - Establishing Residence by City Manager and City Secretary</p> <p>It shall be the duty of the City Council to ascertain within six (6) months from the date of hiring of the City Manager and the City Secretary that each has established residence in the City of Haltom City.</p>	<p>Sec. 9.09. - Establishing Residence by City Manager and City Secretary</p> <p>It shall be the duty of the City Council to ascertain, within six (6) months from the date of hiring of the City Manager, that the City Manager has established residence in the City of Haltom City and that the City Secretary has established residence in Tarrant County.</p>
<p>Sec. 11.02. - Definitions.</p> <p>In this article:</p> <ul style="list-style-type: none"> (1) "Regular full-time employee" means an employee of the City of Haltom City that has completed the probationary period and is filling a budgeted full-time position. An appointed employee shall be considered a Regular Full-Time Employee for purposes of Section 11.34 of this Article only. (2) "Business day" means Monday through Friday and excludes all City observed holidays/closings and Saturday and Sunday. (3) "Commission" means the City of Haltom City civil service commission. (4) "Department Head" means the chief or head of a fire or police department or his/her designee, regardless 	<p>Sec. 11.02. - Definitions.</p> <p>In this article:</p> <ul style="list-style-type: none"> (1) "Regular full-time employee" means an employee of the City of Haltom City that has completed the probationary period and is filling a budgeted full-time position. An appointed employee shall be considered a Regular Full-Time Employee for purposes of Section 11.34 of this Article only. (2) "Business day" means Monday through Friday and excludes all City-observed holidays/closings and Saturday and Sunday. (3) "Commission" means the City of Haltom City civil service commission. (4) "Department Head" means the chief or head of a fire or police department or his/her designee,

EXHIBIT A

Current Charter Language	Comments, Alternatives, Considerations
<p>of the name or title used.</p> <p>(5) "Director" means director of the City of Haltom City civil service.</p> <p>(6) "Sworn Employee" means an employee of the fire department who is certified by the Texas Commission on Fire Protection Personnel Standards and Education (or a successor agency) or an employee of the police department who is licensed by the Texas Commission on Law Enforcement Officer Standards and Education (or a successor agency) below the ranks of chief and assistant chief.</p> <p>(7) "Seniority Pay" means any pay in addition to longevity pay required by state law that may be provided to an employee based upon continuous length of service in the rank including but not limited to pay received due to step increases.</p>	<p>regardless of the name or title used.</p> <p>(5) "Director" means director of the City of Haltom City civil service.</p> <p>(6) "Sworn employee" means a full-time employee of the fire department who is certified by the Texas Commission on Fire Protection Personnel Standards and Education (or a successor agency) or a full-time employee of the police department who is licensed by the Texas Commission on Law Enforcement (or a successor agency) below the ranks of chief and assistant chief, and fire marshal who has completed the applicable probationary period and is filling a budgeted full-time position designated by the City Council as a sworn civil service position.</p> <p>(7) "Sworn civil service position" is a budgeted full-time classification (a) of firefighter; (b) in the chain of command in the fire department below chief, assistant chief, or fire marshal who has the same salary structure as a firefighter; (c) of police officer; or (d) in the chain of command in the police department below chief, or assistant chief who has the same salary structure as a police officer.</p> <p>(8) "Seniority Pay" means any pay in addition to longevity pay required by state law that may be provided to an employee based upon continuous length of service in the rank, including but not limited to pay received due to step increases.</p>
<p>Sec. 11.13. - Probationary Period.</p> <p>(a) A certified person appointed to a beginning position in the fire or police department must serve a probationary period of one year</p>	<p>Sec. 11.13. - Probationary Period.</p> <p>(a) A certified person appointed to a beginning sworn civil service position in the fire or police department must serve a</p>

EXHIBIT A

Current Charter Language	Comments, Alternatives, Considerations
<p>beginning on that person's date of employment as a fire fighter or police officer. A person appointed to a beginning position in the fire or police department that is not certified must serve a probationary period of eighteen (18) months beginning on that person's date of employment as a fire fighter, police officer, or academy trainee.</p> <p>(b) A Sworn Employee who was appointed in substantial compliance with this article and who serves the entire probationary period automatically becomes a civil service employee.</p> <p>(c) A person already employed by the City in a non-civil service position shall serve the appropriate probationary period when moving to a sworn position.</p>	<p>probationary period of one year beginning on that person's date of employment as a fire fighter or police officer. A person appointed to a beginning sworn civil service position in the fire or police department that is not certified must serve a probationary period of eighteen (18) months beginning on that person's date of employment as a fire fighter, police officer, or academy trainee.</p> <p>(b) An employee filling a sworn civil service position who was appointed in substantial compliance with this article and who serves the entire probationary period automatically becomes a sworn employee.</p> <p>(c) A person already employed by the City in a non-civil service position shall serve the appropriate probationary period when moving to a sworn civil service position.</p>
<p>Sec. 11.17. - Entrance examinations/eligibility lists.</p> <p>(a) Open and competitive entrance examinations shall be administered to provide eligibility lists for beginning positions in the fire and police departments. The examinations are open to each person who makes a proper application and meets the prescribed requirements.</p> <p>(b) An eligibility list for a beginning position in the fire or police department maybe created only as a result of a competitive examination held in the presence of each applicant for the position, except as provided by Subsections (c) and (d). The examination must be based on the person's general knowledge and aptitude and must inquire into the applicant's general education and mental ability. A person may not be appointed to the fire or police department other than through the examination except as otherwise provided in this article.</p> <p>(c) Examinations for beginning positions in the fire department may be held at different locations within a twenty-one (21) day</p>	<p>Sec. 11.17. - Entrance examinations/eligibility lists.</p> <p>(a) Open and competitive entrance examinations shall be administered to provide eligibility lists for beginning sworn civil service positions in the fire and police departments. The examinations are open to each person who makes a proper application and meets the prescribed requirements.</p> <p>(b) An eligibility list for a beginning sworn civil service position in the fire or police department maybe created only as a result of a competitive examination held in the presence of each applicant for the position, except as provided by Subsections (c) and (d). The examination must be based on the person's general knowledge and aptitude and must inquire into the applicant's general education and mental ability. A person may not be appointed to the fire or police department other than through the examination except as otherwise provided in this article.</p> <p>(c) Examinations for beginning sworn civil service positions in the fire department or police department may be held at different</p>

EXHIBIT A

Current Charter Language	Comments, Alternatives, Considerations
<p>period, if each applicant takes the same examination and is examined in the presence of other applicants; or electronically if technology is available that maintains the integrity of the testing process. One eligibility list will be created from the scores of all examinations and administered within the twenty-one (21) day period.</p> <p>[remaining unchanged]</p>	<p>locations within a twenty-one (21) day period, if each applicant takes the same examination and is examined in the presence of other applicants; or electronically if technology is available that maintains the integrity of the testing process. One eligibility list will be created from the scores of all examinations and administered within the twenty-one (21) day period.</p> <p>[remaining unchanged]</p>
<p>Sec. 11.18. - Procedures for Filling Beginning Positions.</p> <p>When a vacancy occurs in a beginning position in the fire or police department, the Department Head shall appoint the person having the highest grade on the eligibility list unless there is a good and sufficient reason why the person having the second or third highest grade should be appointed. If the Department Head does not appoint the person having the highest grade, the Department Head shall clearly set forth in writing the good and sufficient reason why the person having the highest grade was not appointed and submit such documentation to the Director. The Department Head will utilize this process to hire or eliminate all persons on the eligibility list until the list is either exhausted or expires.</p>	<p>Sec. 11.18. - Procedures for Filling Beginning Sworn Civil Service Positions.</p> <p>When a vacancy occurs in a beginning sworn civil service position in the fire or police department, the Department Head shall appoint the person having the highest grade on the eligibility list, unless there is a good and sufficient reason why the person having the second or third highest grade should be appointed. If the Department Head does not appoint the person having the highest grade, the Department Head shall clearly set forth in writing the good and sufficient reason why the person having the highest grade was not appointed and submit such documentation to the Director. The Department Head will utilize this process to hire or eliminate all persons on the eligibility list until the list is either exhausted or expires.</p>
<p>Sec. 11.32. - Status of Present Employees.</p> <p>All Sworn Employees who have completed the probationary period at the time of the final passage of this article are entitled to civil service classification, and shall enjoy the status of civil service employees without having to take any competitive examinations for the position occupied at the time. Persons in the probationary period at the time of final passage of this article shall serve the probationary period in effect at the time of hire.</p>	<p>Sec. 11.32. - Status of Present Employees.</p> <p>All sworn employees who have completed the probationary period and who are serving in a sworn civil service position at the time of the adoption of this article are entitled to coverage under this article without having to take any competitive examinations for the position occupied at the time. Sworn employees who are serving in a sworn civil service position in the probationary period at the time of final passage of this article shall serve the probationary</p>

EXHIBIT A

Current Charter Language	Comments, Alternatives, Considerations
	period in effect at the time of hire.
<p>Sec. 11.36 – Expanding Provisions.</p> <p>The city council in conjunction with the city manager may add to but not detract from this article to the extent deemed necessary to effectively and efficiently promote the interests of the City of Haltom City. This article may be amended upon agreement of the city council, the city manager, and a majority of the sworn employees of the police or fire departments, as applicable.</p>	<p>Sec. 11.36 – Expanding Provisions.</p> <p>Policies and procedures that are consistent with or add to the civil service procedures and protections in this article may be agreed to by the city council, city manager, and a majority of the sworn employees of the police or fire departments, as applicable. Nothing herein shall permit any amendments to the text of the Charter without following the requirements of Chapter 9 of the Texas Local Government Code or allow the city council, the city manager, and sworn employees to agree to policies or procedures that lessen or detract from the civil service protections afforded by this article.</p>

EXHIBIT B

BALLOT LANGUAGE

Proposition A – Finance

Shall Section 5.10 of the Haltom City Home Rule Charter be amended to allow disbursement of funds in accordance with the City financial policies and state or federal law?

Proposition B – City Secretary Residency

Shall Section 9.09 of the Haltom City Home Rule Charter be amended to require that the City Secretary establish their residency within Tarrant County?

Proposition C – Civil Service Commission

Shall Section 11.02 be amended to redefine a sworn employee as a full-time employee of the fire department or police department who has completed the appropriate probationary period and is serving in a sworn civil service position; and shall sworn employees in the fire department be defined as those serving below the ranks of chief, assistant chief, and fire marshal?

Proposition D – Civil Service Commission

Shall Section 11.02 of the Haltom City Home Rule Charter be amended to add a definition of “sworn civil service position” to be a budgeted full-time classification of fire fighter or police officer, to define the licensing office for the police department as Texas Commission on Law Enforcement, to define the placement in the chain of command for sworn civil service positions, and to clarify that the positions have the same salary structure as fire fighter or police officer; and shall Sections 11.13, 11.17, 11.18, and 11.32 of the Haltom City Home Rule Charter be amended to change “sworn position” to “sworn civil service position; and shall Section 11.13 of the Haltom City Home Rule Charter be amended to change “civil service employee” to “sworn employee?”

Proposition E – Civil Service Commission

Shall Section 11.17 of the Haltom City Home Rule Charter be amended to provide that examinations for beginning sworn civil service positions in the police department may be held at different locations provided each applicant takes the same exam.

Proposition F – Civil Service Commission

Shall Section 11.32 of the Haltom City Home Rule Charter be amended to provide that coverage under the civil service article is available to employees serving in a sworn

civil service position at the adoption of this article, and that employees serving a probationary period in a sworn civil service position at the adoption of this article shall serve the probationary period in effect at the time of hire?

Proposition G – Civil Service Commission

Shall Section 11.36 of the Haltom City Home Rule Charter be amended to provide that policies and procedures consistent with the civil service provisions may be agreed to by the City Council, City Manager, and a majority of the sworn employees of the police or fire department, but that no amendments to the text of the Charter are permitted without following the requirements of state law?

RESOLUTION NO. R-2024-002-01
Joint Election Agreement
For Special Election

A RESOLUTION AND ELECTION ORDER BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS CALLING FOR A SPECIAL ELECTION TO BE HELD ON MAY 4, 2024; APPROVING A JOINT ELECTION AGREEMENT BETWEEN TARRANT COUNTY AND THE CITY OF HALTOM CITY, TEXAS; PROVIDING PROCEDURES FOR THE CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a vacancy exists in the un-expired term of Place 1 of the City Council of the City of Haltom City, Texas, which must be filled for the remainder of the term pursuant to the Election Code, and the City of Haltom City Home Rule Charter, in a Special Election to be held on May 4, 2024; and

WHEREAS, all of the City of Haltom City and its voting precincts are located within only the County of Tarrant; and

WHEREAS, by this Resolution, it is the intention of the City Council to adopt all requirements of an Election Order in accordance with state law and authorize a contract with Tarrant County for joint election services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALTOM CITY, TEXAS:

- Section 1.** That a special election is hereby called to fill the vacancy of City Council Place 1 to serve until May 2025, or until a successor is duly elected and qualified. Such election shall take place in conjunction with the general election on the 4th day of May 2024, between the hours of 7:00 a.m. and 7:00 p.m.
- Section 2.** Qualified persons may file as candidates for the General Election by filing an application with the City Secretary between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, beginning Wednesday, January 17, 2024 and ending not later than 5:00 p.m. on February 16, 2024. Each application for a place on the ballot shall be accompanied by either a filing fee of fifty (\$50.00) dollars payable to the to the City, or as an alternate procedure to payment of this fee, a person may submit a petition in favor of his or her candidacy, signed by at least fifty (50) registered voters.
- Section 3.** The joint election agreement and contract between Tarrant County and the City of Haltom City (the "Contract") will be forthcoming and the City Manager or his designee is authorized to execute the Contract. In the event of a conflict between this Resolution and the Contract, the Contract shall control.
- Section 4.** The Election Day polling places for this joint election are designated pursuant to Section 271.003 of the Texas Election Code, and the City Council finds that the following locations can most adequately and conveniently serve the voters in this election, and that these locations will facilitate the orderly conduct of the election:

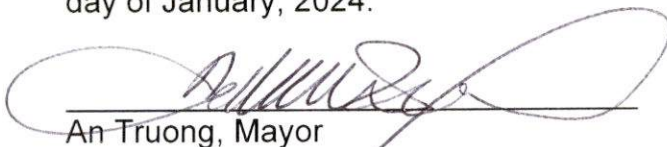
Polling Place 1 – Haltom City Senior Center, 3201 Friendly Lane, Haltom City, Texas 76117

Polling Place 2 – Haltom City Library, 4809 Haltom Road, Haltom City, Texas 76117

Further, Tarrant County will allow all voters in the City to vote at any of the polling places listed on their website in addition to the above polling places.

- Section 5.** The Presiding Election Judge and Alternate Presiding Election Judge shall be appointed by Tarrant County as indicated in the Contract and authorized by Chapter 271 of the Texas Election Code.
- Section 6.** Clinton Ludwig, the Tarrant County Elections Administrator, ("Elections Administrator") is hereby designated as the Early Voting Clerk for the election as indicated in the Contract. Early voting by personal appearance shall commence April 22, 2024 and shall continue until April 30. On at least two weekdays during the early voting period, the location for early voting shall be open for at least twelve (12) hours as mandated by state law. The early voting main location will be at Tarrant County Elections Center, 2700 Premiere Street, Fort Worth, Texas, and the Haltom City Early Voting locations will be at the Haltom City Senior Center at 3201 Friendly Lane and the Haltom City Library at 4809 Haltom Road, Haltom City, Texas.
- Section 7.** The Elections Administrator shall be responsible for the Early Voting applications and ballots. Applications for early voting by mail may be delivered to Clinton Ludwig, County of Tarrant, Elections Administrator, 2700 Premier Street, Fort Worth, Texas 76111, not later than close of business on April 23, 2024, regardless of delivery method. Early voting ballots shall be mailed to the Elections Administrator at the same address. The City Secretary is directed to forward applications and ballots he may receive to the Elections Administrator as provided in the Contract.
- Section 8.** All resident qualified electors of the City shall be permitted to vote at said election and, on the day of the election, such electors shall vote at a polling place designated by Tarrant County Elections.
- Section 9.** All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized and shall be conducted in accordance with the Contract and the Code.
- Section 10.** Should a runoff election be required following the canvass of the May 4, 2024 election, the Council hereby orders that a runoff election be held on Saturday, June 15, 2024. The polling place on Election Day for the runoff election shall be at the same polling places as those of the original election, and the hours of voting shall be between 7:00 a.m. and 7:00 p.m.

PASSED AND APPROVED by the City Council of the City of Haltom City, Texas this 10th day of January, 2024.


An Truong, Mayor

ATTEST:


Art Camacho, City Secretary



RESOLUTION NO. R-2024-001-01
Joint Election Agreement For General Election

A RESOLUTION AND ELECTION ORDER BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS CALLING FOR A GENERAL ELECTION TO BE HELD ON MAY 4, 2024; APPROVING A JOINT ELECTION AGREEMENT BETWEEN TARRANT COUNTY AND THE CITY OF HALTOM CITY, TEXAS; PROVIDING PROCEDURES FOR THE CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the General Election for City Council Members of the City of Haltom City, as set forth by the City of Haltom City Home Rule Charter and the Texas Election Code, is required to be held on May 4, 2024, at which time the voters will elect persons to fill the offices of City Council Places 3, 4, 5 and 6, with all places to be elected for two-year terms; and

WHEREAS, it is in the best interest of the citizens of Haltom City for the election to be conducted through a joint election agreement with Tarrant County; and

WHEREAS, by this Resolution, it is the intention of the City Council to adopt all requirements of an Election Order in accordance with state law and authorize a contract with Tarrant County for joint election services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:

- Section 1.** That a General Election is hereby called to elect City Council Places 3, 4, 5, and 6, to serve until May 2026 or until their successors are duly elected and qualified. Such election shall take place on the 4th day of May 2024, between the hours of 7:00 a.m. and 7:00 p.m.
- Section 2.** Qualified persons may file as candidates for the General Election by filing an application with the City Secretary between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, beginning Wednesday, January 17, 2024 and ending not later than 5:00 p.m. on Friday, February 16, 2024. Each application for a place on the ballot shall be accompanied by either a filing fee of fifty (\$50.00) dollars payable to the City, or as an alternate procedure to payment of this fee, a person may submit a petition in favor of his or her candidacy, signed by at least fifty (50) registered voters.
- Section 3.** The City Council hereby approves a joint election agreement and contract between Tarrant County and the City of Haltom City (the "Contract") for the purpose of conducting the General Election. The Contract will be forthcoming and the City Manager or his designee is authorized to execute the Contract. In the event of a conflict between this Resolution and the Contract, the Contract shall control.
- Section 4.** The Election Day polling places for this joint election are designated pursuant to Section 271.003 of the Texas Election Code, and the City Council finds that the following locations can most adequately and conveniently serve the voters in this election, and that these locations will facilitate the orderly conduct of the election:

Polling Place 1 – Haltom City Senior Center, 3201 Friendly Lane, Haltom City, Texas 76117

Polling Place 2 – Haltom City Library, 4809 Haltom Road, Haltom City, Texas 76117

Further, Tarrant County will allow all voters in the City to vote at any of the polling places listed on their website in addition to the above polling places.

- Section 5.** The Presiding Election Judge and Alternate Presiding Election Judge shall be appointed by Tarrant County as indicated in the Contract and authorized by Chapter 271 of the Texas Election Code.
- Section 6.** Clinton Ludwig, the Tarrant County Elections Administrator, (“Elections Administrator”) is hereby designated as the Early Voting Clerk for the election as indicated in the Contract. Early voting by personal appearance shall commence April 22, 2024 and shall continue until April 30, 2024. On at least two weekdays during the early voting period, the location for early voting shall be open for at least twelve (12) hours as mandated by state law. The early voting main location will be at Tarrant County Elections Center, 2700 Premiere Street, Fort Worth, Texas, and the Haltom City Early Voting locations will be at the Haltom City Senior Center at 3201 Friendly Lane and the Haltom City Library at 4809 Haltom Road, Haltom City, Texas.
- Section 7.** The Elections Administrator shall be responsible for the Early Voting applications and ballots. Applications for early voting by mail may be delivered to Clinton Ludwig, County of Tarrant, Elections Administrator, 2700 Premier Street, Fort Worth, Texas 76111, not later than close of business on April 23, 2024, regardless of delivery method. Early voting ballots shall be mailed to the Elections Administrator at the same address. The City Secretary is directed to forward applications and ballots he may receive to the Elections Administrator as provided in the Contract.
- Section 8.** All resident qualified electors of the City shall be permitted to vote at said election and, on the day of the election, such electors shall vote at a polling place designated by Tarrant County Elections.
- Section 9.** All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized and shall be conducted in accordance with the Contract and the Code.
- Section 10.** Should a runoff election be required following the canvass of the May 4, 2024 election, the Council hereby orders that a runoff election be held on Saturday, June 15, 2024. The polling place on Election Day for the runoff election shall be at the same polling places as those of the original election, and the hours of voting shall be between 7:00 a.m. and 7:00 p.m.

PASSED AND APPROVED by the City Council of the City of Haltom City, Texas this 10th day of January, 2024.


An Truong, Mayor

ATTEST:


Art Camacho, City Secretary

