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Mary Louise Garcia  
County Clerk

TARRANT COUNTY COURTHOUSE

100 W. WEATHERFORD  
Fort Worth Texas 76196-0401

June 20, 2018

### **Notice of Change in Procedures**

*In accordance with Texas Government Code 80.001 and 80.002, and to be more efficient, the County Clerk's Office will no longer send copies of final judgments, appealable orders, or any other notice via U.S. Mail, except to those parties or attorneys who are not participating in eservice and who have not provided an email address to the court.*

*"Sec. 80.001, a court, justice, judge, magistrate, or clerk may send any notice of document by a method authorized by Section 80.002."*

*" Sec. 80.002. AUTHORIZED DELIVERY OF NOTICE OR DOCUMENT. A court, justice, judge, magistrate, or clerk may send any notice or document using mail or electronic mail. This section applies to all civil and criminal statutes requiring delivery of a notice or document."*

*Pursuant to Government Code §80.003, electronic mail notice will be sent via eservice in efile Texas for recipients who are registered through the electronic filing system. Other recipients will be notified using any electronic mail address that they have provided.*

*This policy of sending electronic notice in lieu of U.S. Mail notice (except for parties who have not provided any email address) is effective as of August 1, 2018.*

*You may view and purchase copies of judgments or orders for County Court at Law and/or Probate cases in room B-30 in the Old Historic Courthouse. The Official Public Records contact number is (817) 884-1069.*

*If you are an attorney, the Tarrant County Clerk's Office is now offering attorneys remote access to their civil and probate case files. This service will allow attorneys of record to view and print all documents on their cases, with the exception of sealed cases, sealed documents, or images which are non-public. Please note that attorneys of record may only access their own cases via this service, and use of the service requires an attorney email address. Subscription to the service is \$100 annually and also requires a one-time setup fee of \$50. You can subscribe using the Secure Attorney Access Form below. Once the form is submitted, you will be contacted via email within 48 business hours to let you know that your account has been activated.*

*Please visit our website page at [www.tarrantcounty.com](http://www.tarrantcounty.com)>Government>County Clerk>Secure Attorney Access for further information and to sign up for service.*

*Sincerely,*

*Mary Louise Garcia*